

Sammamish Little League Privacy Statement

Sammamish Little League respects the privacy of its members and is committed to treating data and information collected during the registration process and after with the appropriate level of care.

SLL will not share any information collected from its members with third parties for any reason outside normal league operations without consent of the member.

SLL is also committed to honoring email and communication preferences indicated by those who provide their contact information.

Please read more about data and information collection, usage, and communication preferences in the guidelines section below. If there is any reason to believe there has been a violation of this policy, please email either the communications director or league president so we can look into it and take the necessary action to correct. We appreciate your feedback.

Ryan Alvis, SLL Dir Communication and Web – communications@sammamishlittleleague.org

Michael Spencer, SLL President – president@sammamishlittleleague.org

SLL Privacy Guidelines

Personal Information

SLL collects personal information from members during program and volunteer registration process to process payment, enable league and team communications (e.g., providing contact info to coaches) and fulfill its responsibilities to complete background checks of all volunteers. Information collected may include the following:

- athlete and parent/guardian's first and last name
- mailing and billing address
- phone numbers
- email addresses
- birth date
- school, grade and teacher
- credit card information (for charging registration fees)
- social security number (for completing volunteer background checks)
- driver's license or state ID number (for completing volunteer background checks).

Only SLL administrators who need access to the personal information of SLL members and volunteers are given access. This generally includes members of the SLL board of directors, coaches and other administrative positions who require Admin access to the Korrio website for the purpose of running league operations, support and communications.

Third Parties

SLL does not provide third parties with access to the SLL email database for any reason. We periodically receive requests from external organizations to use our email distribution list for their marketing

purposes. This is strictly prohibited by SLL policy and all requests of that nature will be immediately refused.

Background checks

Little League, Inc. requires every local league to complete a background on each board member, manager, coach, and other volunteers who have repetitive access to or contact with players prior to assuming his or her duties each season. This is part of the overall league Safety Program and annual Safety Plan files with the District Office each year.

Due to the potentially sensitive nature of information that might be included, we treat the results of a SLL volunteer background check with additional care, restricting access to only the league president, safety officer and technology officer. This guideline, however, will not take precedent if there is any concern for the safety and wellbeing of SLL players and/or families. Should the need arise, SLL administrators will share all relevant information with appropriate individuals or agencies to ensure the safety and wellbeing of SLL players and/or families is the top priority. Learn more about background check processes [here](#).

Credit card and bank account information

SLL uses Korrio, a trusted, secure third-party online service provider, to facilitate program registration, complete volunteer background checks and process credit card payments. Credit card information entered into Korrio at registration is stored in an encrypted format that neither SLL nor Korrio administrators have the ability to access. Even when SLL processes refunds, including the \$50 non-volunteer fee, neither SLL or Korrio administrators have access to unencrypted credit card data. Personal information provided for the volunteer background check (e.g., social security number) is stored in a database accessible only to the 2-3 individuals on the SLL board who have been granted super admin access – usually, this included only the league Safety officer and Treasurer.

Communication preferences

SLL is committed to honoring the email and communication preferences indicated by those who provide their contact information at the time of program or volunteer registration.

Unsubscribing from league communications - SLL sends out league-wide emails (e.g., newsletters) periodically. Every league-wide communication should provide the members with the option to opt out of receiving future communications. These communications are our primary way of communicating information directly with SLL families, and so we expect members will appreciate the purpose for these communications and will not opt out unless there is no longer a need to receive them. SLL members may unsubscribe from or re-subscribe to league communications in their account settings.

SLL has used both Korrio and Constant Contact for newsletter distribution in the past, each of which manage their own communication preference records (e.g., Unsubscribe requests). As such, users may be required to Unsubscribe from the newsletter email list a second time to be removed from both email distribution lists.